

HIGH SIERRA MATCH CLUB BY-LAWS, RULES, AND POLICIES

September 1, 2026 – August 31, 2027

(Dated August 23, 2026)

BOARD OF DIRECTORS

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PURPOSE

The High Sierra Match Club (HSMC) is composed of individuals who enjoy bowling, sportsmanlike competition and traveling. They are considerate of fellow team members as well as their competitors. Each member shall share in the responsibilities to ensure the success of the HSMC. The HSMC will be sanctioned by the United States Bowling Congress (USBC) and shall abide by their rules.

MEMBERSHIP

- A. Members must be eighteen (18) years or older.
- B. The HSMC is sanctioned through the Greater Reno Sparks Bowling Association (GRSUSBC) and all members must belong to it and the USBC.
- C. New members must belong to a USBC sanctioned league of their choice at High Sierra Lanes.
- D. No member may belong to another Match Club.
- E. HSMC membership shall be limited to not more than fifty (50) members.
- F. All membership applications will be voted on by the membership attending the HSMC meeting when the vote is taken. Three (3) month's dues will be paid by the applicant upon approval of the applicant by the membership.
- G. Members are allowed to wear their HSMC shirts at any bowling function.

- H. A person quitting the HSMC must present in writing, as soon as possible, to the HSMC President their quitting date in order not to be assessed dues. If pertinent, a person quitting must request a refund of advanced paid dues in order to be refunded those advanced paid dues. A person quitting the HSMC in their first three (3) months cannot request a refund of their first three (3) months dues. A member who has quit the HSMC will be required to present a new application to the HSMC if they want to rejoin. A member quitting the HSMC will pay an assessment of \$10.00 to rejoin.
- I. A member taking a short-term (six months or less) or an extended leave of absence from the match club for any reason may do so by selecting from one of the following options, in addition to notifying a board member either verbally and/or in writing.
 - Option #1 - Short Term Leave. A member may continue to maintain his/her position on the club's roster/membership by paying monthly dues for a period not to exceed six (6) months. If after six (6) months a member is not able to return as an active bowler, his/her name will be removed from the club's membership, and they will be required to follow the established process for rejoining as outlined in option #2.
 - Option#2 - Extended Leave. A member may choose to leave the HSMC for any length of time and terminate his/her position on the club roster/membership. The individual will no longer be required to pay monthly dues and any additional paid dues after the stated termination date will be refunded. Any former member who has selected to leave the club may rejoin subject to an **available** opening, by completing a new application and vote by the membership. First month dues will be collected at the time of acceptance back to the HSMC.
- J. A member in good standing (paid dues, traveled out-of-town, etc), who had to take a leave or terminate due to circumstance, doesn't require HSMC membership approval to be reinstated, only approval of the HSMC Board.to be reinstated.
- K. Only bowling related information may be distributed at any HSMC function.

DUTIES OF MEMBERS

- A. Each member shall pay monthly dues of \$10.00, except for the HSMC Board of Directors Secretary, Treasurer, and Matchmaker who are exempt.
- B. Members are expected to actively participate time and money in all HSMC functions – functions like home and away matches, club meetings, our Doubles No-Tap Tournament and raffle, our Lido Reno Fun Tournament, our own Fun Day, etc.
- C. Members delinquent on dues after two (2) months will be sent a courtesy letter reminding them of delinquent dues and will not be assigned to a match until their dues are current. The member then will be given thirty (30) days to bring their dues up to date. If dues continue to be past due, or if a member is sent three (3) such delinquent dues courtesy letters, this would be grounds for dismissal of the member from the HSMC by a vote of the Board of Directors. A member who has been dismissed from the HSMC by a vote of the Board of Directors may request a meeting with the Board of Directors to discuss the decision.
- D. The HSMC is a traveling club. Members are expected to attend and participate in at least three (3) out-of-town matches (which must be outside Washoe County) between September 1 and August 31 each year. Members who attend an out-of-town match are given priority for bowling one day of the next home match.
- E. Members must make their own out-of-town accommodations.
- F. Members must be willing to bowl with any HSMC member.
- G. Match participants should be at bowling center at least thirty (30) minutes prior to the scheduled bowling time, emergencies excepted.
- H. Members bowling at a home match are required to assist in the clean up.

CONDUCT

- A. Members are expected to show common courtesy and good sportsmanship at all times.
- B. No use of language or gestures that may be offensive to others.

MISCONDUCT

- A. Any HSMC member who does not conduct themselves properly will be contacted and informed by a Board of Directors Officer:
 - a. 1st offense - a verbal warning from a Board of Directors Officer which will be documented in the HSMCs files,
 - b. 2nd offense - a written letter from the HSMC President stating the misconduct, date and stating if misconduct continues, dismissal from the HSMC may occur,
 - c. 3rd offense - a written letter from the HSMC President stating the member's dismissal, and effective date, from the HSMC.
- B. A HSMC member who has received a verbal and/or an initial written misconduct warning may request a meeting with the Board of Directors to discuss the matter.

ATTIRE

- A. Members are required to wear the current HSMC shirt at all matches while they are actively bowling. A fine of \$5.00 per match shall be assessed to a member not wearing their shirt during active play. This policy shall be enforced by the Sergeant at Arms.
- B. No pants or shorts with holes, and no cut-offs will be allowed.

AVERAGES

- C. HSMC members' averages shall be established and maintained and used at all matches. The Matchmaker will maintain the average book after each match.
- D. Starting averages for each year, which begins September 1, will be the members ending average of the HSMC's previous year. New members, or guests, will use their most current available composite book average. This starting average will be used for the member's first nine (9) games of match play, which will then establish the member's new average.
- E. A current member's average will be used for both days of a weekend match.

MEETINGS

A majority of HSMC members is required to make decisions. A majority is defined as over 50% of the members in attendance at any HSMC meeting. The Board of Directors must have a majority of Officers' present to make board decisions.

- A. HSMC meetings will be held at least quarterly. They will be listed on the HSMC schedule and HSMC members will be informed of the meeting agenda via email at least one week prior to the meeting.
- B. If needed, special HSMC meetings can be called and held to make time urgent decisions. An e-mail will be sent out as soon as possible to inform the membership a meeting is being called when and why.
- C. If a vote is to be taken at any HSMC meeting, voting will be done in attendance only. No proxy/email voting will be allowed.
- D. When possible, HSMC meetings will be held before or after matches at the HSMC's home bowling center.

INDIVIDUAL SPECIAL ACHIEVEMENT AWARDS

1. A HSMC bowler who has bowled any of the games or series mentioned in "5" below, is awarded a monetary award of \$20.00, with the exception for picking up the Big 4 or 7-10 the monetary award is \$50.00 and for 11-in-A-Row, 800 series and 300 games, the monetary award is \$100.00.
2. A HSMC bowler may win as many of these "Individual Special Achievement Awards" during the year, except they may only win the same award once during the year
3. A HSMC bowler can only win one "Individual Special Achievement Awards" per match, whichever is the higher monetary value.
4. These "Individual Special Achievement Awards" are a part of the HSMC Award's and the "GRSUSBC Achievement Awards" will still be awarded.
5. Individual Special Achievement Awards
 - a. 60 pins over average Game
 - b. 140 Pins over Average Series (Average 159 and below)
 - c. 150 Pins over Average Series (Average 160 and above)
 - d. Closed 30
 - e. Triplicate
 - f. Dutch 200
 - g. Pick up Big 4
 - h. Pick up 7-10
 - i. All Spare Game
 - j. 11-in-A-Row
 - k. 800 Series
 - l. 300 Game

END OF THE YEAR AWARD

Note: Points will be awarded for out-of-town (which must be outside Washoe Country) matches only. No points awarded for home matches.

- A. A point system is used to track each club member's performance during the year from September 1 to August 31. The member with the most points at the end of the year becomes the winner. The winner will be announced at either the Annual August HSMC meeting or at the first HSMC meeting after September 1.
- B. There will be a winner for the men and a winner for the women. The award will be the HSMC Jacket. The jacket can only be won once unless the jacket style or logo has changed since the individual last won. If the high point winner already has a jacket, then they would receive \$50.00. The jacket would then go, in order, to the 2nd or 3rd high point bowler who does not have a jacket if they are within 25 points of the winner.
- C. The jacket winner must have been in the HSMC for at least one year.
- D. The following is a breakdown of how the point system works. How a member earns points for a match is the sum of 1 and 2 below for each day (maximum 10 points each day) plus the match value, number 3 below. The member's points for the year are the sum of all these points over the out-of-town matches the member attended.
 1. Bowl series or above 4.0 points
 2. Bowl average or above 2.0 points/game
 3. Match value
 - 20 points for away matches greater than 225 miles away.
 - 15 points for away matches 176 to 225 miles away
 - 10 points for away matches 101 to 175 miles away
 - 7 points for away matches 50 to 100 miles away
 - 3 points for away matches less than 50 miles away
- E. Match value points, number 3 above, is still earned if the member volunteers to drop off the sign-up list and is placed on the if needed list. This only applies if the member volunteering to drop off was on the original sign-up list.

MATCH RULES AND POLICIES

A. TEAM CAPTAINS

1. Responsible for the conduct and sportsmanship of all team members and report any infractions to any Board of Directors Officer attending the match.
2. At both home and away matches, collect all fees due from team members for scores, mark frames and assessments at the end of each team match and submit all fees in the envelop to the Treasurer. If the Treasurer is absent, then the envelop shall be given to whoever is in charge of the match.
3. At both home and away matches, report to the Matchmaker, or whoever is in charge of the match, if any team member has won an "Individual Special Achievement Award."
4. At home matches, responsible for doing the recap sheets after each game and giving them, to whoever is in charge of the match.
5. After home matches, responsible to oversee clean up and returning of HSMC items back to the HSMC white cabinet.

B. FINES AND ASSESSMENTS

1. Bowlers will be assessed \$.50 per game for each game bowled below their average and \$1.00 for series below average at all matches. There will be a mark frame set for each game. Any member who does not get a mark in that frame will be assessed \$0.25. There shall be a \$3.00 general assessment applied to each home and away match. The general assessment for home and away matches will be reviewed and established annually. Any change in the general assessment will begin on September 1st of each year.
2. Participants who are a "No-Show" will be assessed a fine of \$3.00, regardless of reason or emergency.

C. HANDICAPS

1. A team who has the lower team average will be given a handicap, for each game, which is calculated by subtracting the two teams' (home and visitor) averages and subtracting ten (10). If the two teams' averages are within ten (10), then neither team is given a handicap.
2. At home matches, an absent bowler will be given a score of their current match club average.

D. STRIKE POT, 50/50 and POKER

1. Strike Pot and 50/50 tickets will be \$1.00 each or 6 tickets for \$5.00. If either pot is greater than \$30 per game, the pot will be split into two payouts for each game. The poker game will be \$1.00 per game. The person handling the poker game receives a free entry into the poker game.
2. When competing in the Strike Pot, for any player with an average below 160, knocking nine out of ten pins down with the first ball is considered a strike.
3. The HSMC will retain one fourth (1/4) of the Strike Pot, one fourth (1/4) of the 50/50 pot and retain none of the poker money.
4. No competing events, like Strike Pot, 50/50, Poker, at HSMC matches.

E. SPLIT AWARD

1. During a home match, a bowler picking up a split will be given a bowling pin, one for the men and one for the women, which is passed from person to person during the match whenever someone picks up a split. The last person holding the bowling pin receives the Split Award. The Split Award is \$10.00 each.

F. MATCH CLUB FEES

1. For home matches, the HSMC will pay High Sierra Lanes equal to the number of bowler's times \$12.00.
2. For home matches, the HSMC will charge the visiting club the higher of our lineage (\$96.00) or their lineage for each team match they lost.
3. For away matches, the HSMC will pay the traveled to house the higher of our lineage (\$96.00) or their lineage for each team match we lost.

G. GUEST BOWLERS

1. A guest bowler shall bowl no more than one (1) match as a guest between September 1 and August 31 of each year. A match is considered a weekend (possibly six (6) games).

THE BOARD OF DIRECTORS

The management of the HSMC shall be vested in the Board of Directors as set forth in these HSMC By-Laws, Rules, and Policies.

The Board of Directors of the HSMC is the **President, Vice President, Matchmaker, Secretary, Treasurer, Sergeant at Arms and two (2) Member At Large** and each is a voting member of the Board of Directors.

- The President shall be the Chair of the Board of Directors.
- Members of the Board of Directors shall be elected for a two (2) year term. To maintain consistency on the Board: The President, Treasurer, and Sergeant at Arms will be elected on even numbered years and the Vice President, Matchmaker and Secretary on odd numbered years. The two (2) Member at Large will be appointed by the President each year for a one (1) year term.
- Elections will take place during the Annual August HSMC meeting. Voting will be done in attendance only.
- Duties of the elected Board of Directors will take effect on September 1.
- A member must belong to the HSMC for a minimum of one (1) year to be eligible for election to the HSMC Board of Directors.
- The Board of Directors will meet as necessary to conduct HSMC business
- The Board of Directors shall make decisions requiring timely actions, but decisions involving the membership can only be made at HSMC meetings. In addition, if the Board of Directors has a split vote on an issue, that issue will be brought to and voted on by the membership of the HSMC.
- The Board of Directors can use HSMC funds for special circumstances without membership approval, but such expenditures are limited to three hundred dollars (\$300.00). Anything over \$300 must have membership approval. Special circumstances include our No-Tap Doubles and Lido Reno Fun Tournaments.
- There may be a special assessment for each member, to be voted on by the general membership, in the event the HSMC bank account drops below \$3000.
- All Board of Directors shall have keys to the HSMC's white cabinets.
- The President, Vice President, Matchmaker, Secretary and Treasurer shall have HSMC VISA cards.
- Any duty of an officer who is not in attendance at a HSMC function shall be picked up by any attending officer.

DUTIES OF THE BOARD OF DIRECTORS

President

- Preside over all HSMC meetings.
- Be contacted to resolve any issues that may arise.
- In accordance with USBC rules, receive, review, and sign the bank statements.
- Verify the Treasurer's quarterly report.
- Notify prospective new members of the voting results on their application.
- Appoint all standing assignments and committees.

Vice President

- Assume the duties of the President in the President's absence.
- Perform such duties as may be assigned by the President and/or the Board of Directors.
- Identify a volunteer to bring Sunday morning refreshments. Money spent is refunded by the HSMC with a receipt.

Secretary

- Be responsible for the taking of roll call and the minutes at all HSMC and Board of Directors meetings.
- Distribute HSMC meeting minutes to all members.
- Distribute HSMC Board meeting minutes to all Board members.
- Make sure every HSMC member has a copy of the "HSMC By-Laws, Rules and Policies."
- Keep the "Emergency Contact" list up to date.

Treasurer

- Be responsible for the accounting of all monies collected and disbursed by the HSMC.
- Collect dues.
- Work with and do financials for Doubles No-Tap and Lido Reno Fun Tournament coordinators/directors.
- Deposit funds - deposits shall be made to the HSMC's bank account within one week of receipt.
- Provide online banking access for the President to the HSMC bank account.
- Pay bills.
- Pay the HSMC member who has gotten an "Individual Special Achievement Award."
- Prepare a printed financial report of the HSMC and report it at all quarterly HSMC meetings.
- Order the shirt(s) for new members.

Matchmaker

- Sanction the HSMC with USBC.
- Make arrangements for matches with other match clubs in and out of town.
- Set up the teams for each match.
- Appoint team captains for each match.
- Maintain average records after each match and report it to all HSMC members.
- Inform the Treasurer for payment of who, if any, has received an "Individual Special Achievement Award" for each match.
- Distribute schedules, averages, etc. to all HSMC members.
- Be responsible for making sure every member has a current USBC membership card and if not, have those members fill out a membership application card, collect the money and give both to High Sierra Lanes for them to give to the Greater Reno-Sparks USBC (GRSUSBC).
- Do the point tracking for the "End of the Year Award" and after each away match report current standings to the HSMC Board of Directors.

Sergeant at Arms

- Perform such duties as may be assigned by the President and/or the Board of Directors.
- Address inappropriate conduct during HSMC matches and meetings.
- Along with a Member At Large, be responsible for making sure the appropriate number of supplies is available in both HSMC white cabinets. Money spent is refunded by the HSMC with a receipt.

Member At Large

- Liaison to the general membership.
- Perform such duties as may be assigned by the President and/or the Board of Directors.
- Along with the Sergeant at Arms, be responsible for making sure the appropriate number of supplies is available in both HSMC white cabinets. Money spent is refunded by the HSMC with a receipt.

CHECK SIGNING

Those authorized to sign are the following Board of Directors Officers: The President, Vice President, Matchmaker, Secretary and Treasurer.

VACANCIES OCCURRING FOR ANY BOARD POSITION

Nominations and election shall fill any vacancy occurring on the Board of Directors at a specially called HSMC meeting.

STANDING ASSIGNMENTS (appointed by the President)

The **No Tap Coordinator**, if needed, is a HSMC volunteer and is responsible for coordinating the HSMC's annual fund raiser No Tap. Money spent by the No Tap Committee is refunded by the HSMC with a receipt.

The **Lido Reno Fun Tournament Director**, if needed, is a HSMC volunteer and is responsible for directing the HSMC's Lido Reno Fun Tournament. Money spent by the Lido Reno Fun Tournament Director and its committee is refunded by the HSMC with a receipt.

The **HSMC Website Person**, if needed, is a HSMC volunteer and is responsible for maintaining the HSMC's website. Money spent for/on the website by the website person is refunded by the HSMC with a receipt.

The **Club Board Person** is a HSMC volunteer and is responsible for maintaining and keeping the HSMC "Club Board" up to date.

COMMITTEES

A **Nominating Committee**, consisting of HSMC volunteers, will be convened at least one month prior to the Annual August HSMC meeting each year. This committee, consisting of at least 3 HSMC members, is responsible for soliciting and submitting the names of the members who wish to run for a Board of Directors position. This list of proposed members, who wish to run for a Board of Directors position, will be reviewed and approved by a majority of the current Board of Directors and then presented at the Annual August HSMC meeting for the election by a majority vote of the membership.

A **Rules Committee**, consisting of HSMC volunteers, will be convened at least one month prior to the Annual August HSMC meeting each year. This committee, consisting of at least 3 HSMC members, is responsible for looking into needed changes to our By-Laws, Rules, and Policies for the coming year. Any proposed changes will be reviewed and approval by majority of the current Board of Directors and then presented at the Annual August HSMC meeting to be voted on by a majority vote of the membership for changes.

Ad-hoc committees, appointed by the President, along with any number of HSMC volunteers selected by the President, may be formed during the year to complete assigned issues pertinent to the HSMC.

BY-LAWS, RULES, AND POLICY CHANGES

As these By-Laws, Rules and Policies have been amended, added to, and deleted by the HSMC membership, there will be no By-Laws, Rules or Policies amended, added to, or deleted for a one-year period beginning September 1. In the case of a circumstance/error which makes a By-Law, Rule, or Policy unmanageable during the year, a vote by the HSMC membership is needed for a change to these By-Laws, Rules, and Policies.

These By-Laws, Rules and Policies have been approved by a vote of the HSMC membership on August 22, 2026, and take effect September 1, 2026.